



Arizona Regulatory Board of Physician Assistants

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Jane Dee Hull
Governor

Randy Daniels, P.A.-C
Chairman

Barry A. Cassidy, Ph.D., P.A.-C
Executive Director

FINAL MINUTES OF THE AUGUST 29, 2002 TELECONFERENCE MEETING Held in the Administrative Conference Room 9545 East Doubletree Ranch Road, Scottsdale, Arizona 85258

JOINT BOARD MEMBERS

Randy Daniels, P.A.-C, Chair
A. Ray Tuttle, P.A.-C, Vice Chair
G. Bradley Klock, D.O.
Anna Marie Prassa
Sigmund Popko
Joan M. Reynolds, P.A.-C
Peter C. Wagner, D.O.
Barry D. Weiss, M.D.
Richard S. Zimmerman, M.D.

STAFF

Barry A. Cassidy, Ph.D., P.A.-C, Executive
Director
Ron Anderson, Assistant Director
Amanda Diehl, Assistant Director
Lisa McGrane, Planning and Operations
Administrator
Marie Slaughter, Licensing Administrator
Dominick Spatafora, Legislative and Regulatory
Affairs Director

BOARD COUNSEL

Christine Cassetta, Assistant Attorney General

I. CALL TO ORDER

Randy Daniels, P.A.-C, Chair, called the meeting to order at 12:30 p.m.

II. ROLL CALL

The following Board member was present: Randy Daniels, PA-C. The following Board members were present telephonically: G. Bradley Klock, D.O., Anna Marie Prassa, Joan M. Reynolds, PA-C, A. Ray Tuttle, PA-C, and Richard S. Zimmerman, M.D. The following Board members were absent: Sigmund Popko, Peter C. Wagner, D.O., and Barry D. Weiss, M.D.

II. CALL TO PUBLIC

No individuals were present for the Call to the Public.

III. ED DELEGATIONS

Christine Cassetta, Board Counsel, advised the Board of the duties they could delegate to the executive director. Ms. Cassetta explained the rulemaking and appeal processes. Richard S. Zimmerman, M.D. expressed his concern regarding the executive director's status as an actively licensed physician assistant, with regards to protecting the public and the appearance of PA's receiving lower levels of discipline because of the Executive Director's status. Anna Marie Prassa stated that Dr. Zimmerman's comments would put everyone on notice to ensure that protecting the public is the primary focus, but that she did not feel that the executive director's licensure would be a problem. The Board was informed that the Executive Director would not perform delegated duties without staff input and that there would be many checks and balances in place regarding any delegated duties. The Board discussed granting the executive director the ability to dismiss cases and noted that the benefit would be to speed up the adjudication process. Ms. Cassetta informed the Board that they would receive a list of cases that have been dismissed and that the case would not come before the Board. The Board discussed the current process and questioned if it was necessary to make the changes. The Board discussed granting the executive director the ability to enter into consent agreements if there is a danger to the public.

MOTION: A. Ray Tuttle, PA-C moved to delegate to the executive director the authority to dismiss a complaint if the complaint is without merit and the dismissal has the concurrence of the Preponderance Committee.

SECONDED: Anna Marie Prassa

VOTE: 6-0-0 Motion passed.

ED DELEGATIONS CONTINUED

MOTION: Richard S. Zimmerman, M.D. moved to delegate to the executive director the authority to refer cases to a formal hearing if the referral has the concurrence of the medical consultants and the investigation staff.

SECONDED: Joan M. Reynolds, PA-C

VOTE: 6-0-0 Motion passed.

MOTION: Richard S. Zimmerman, M.D. moved to delegate to the executive director the authority to close cases resolved through mediation.

SECONDED: G. Bradley Klock, D.O.

VOTE: 6-0-0 Motion passed

MOTION: G. Bradley Klock, D.O. move to delegate to the executive director the authority to issue advisory letters if the advisory letter has the concurrence of the Preponderance Committee.

SECONDED: Anna Marie Prassa

VOTE: 6-0-0 Motion passed.

MOTION: Richard S. Zimmerman, M.D. moved to delegate to the executive director the authority to enter into a consent agreement if there is evidence of danger to the public health and safety.

SECONDED: G. Bradley Klock, D.O.

VOTE: 6-0-0 Motion passed.

MOTION: A. Ray Tuttle, PA-C moved to delegate to the executive director the authority to grant uncontested requests for inactive status and cancellation of a license.

SECONDED: Richard S. Zimmerman, M.D.

VOTE: 6-0-0 Motion passed.

MOTION: Richard S. Zimmerman, M.D. moved to delegate to the executive director the authority to refer cases to the Board for a formal interview.

SECONDED: Joan M. Reynolds, PA-C

VOTE: 6-0-0 Motion passed.

Motion: G. Bradley Klock, D.O. moved to delegate to the executive director the authority to deny licenses to applicants who do not meet the requirements of licensure.

Seconded: Joan M. Reynolds, PA-C

Vote: 6-0-0 Motion passed.

V. PRESCRIBING/DISPENSING RECORDING AND REVIEWING SYSTEM

The Board discussed the baseline criteria for prescribing/dispensing recording and reviewing systems that Board staff could approve so that each system would not need to be approved by the Board. If a system met these guidelines, the executive director would have the authority to approve the system.

MOTION: Richard S. Zimmerman, M.D. moved to give authority to the executive director to approve systems for recording and reviewing PA prescribing if the system includes a review at least every three months.

SECONDED: Joan M. Reynolds, PA-C

VOTE: 5-1-0 Motion passed.

The meeting adjourned at 1:20 p.m.

[Seal]

BARRY A. CASSIDY, Ph.D., P.A.-C, Executive Director